Accounts Receivable

> **Automatically interface to Order Entry, General Ledger and Payroll modules and allow for special features, such as the ability to:**.

a. **Be easily set up and maintained** by your bookkeeping department, but still act as a quick reference tool for the sales department.

b. **Allow for automatic deductions from employee** paychecks for Accounts Receivable balances.

c. **Use a special password security system for credit control** that allows a complete audit trail on credit overrides in Order Entry with the ability to supersede Past Due and Over Credit Limit credit holds.

> This feature can be made available to a select number of individuals as directed by the site manager.

d. **Report all credit override authorizations**, sorted by date, time, and location (terminal name).

e. **Allow for "open item" and "special class revolving credit"** types of customer with finance charges and terms variable on a "invoice by invoice" basis

f. **Numerous reports** with various selection criteria

g. **Ability to track** up to 256 "ship to" addresses per account

> **Over 80 different data fields per account number**

The system gives you the control necessary to run an efficient credit department.

. . . and more

Accounts Payable

> ➤ **This module interfaces with Purchase Order and General Ledger and allow for a wide range of features including the ability to:**

a. **Pre-define vendor due dates, discount dates, discount amounts,** general ledger account number assignment, terms to be used, etc.

b. **Automate 1099 processing**

c. **Execute batch report processing** for both debits and credits

d. **Allow for Automatic Recurring Transactions** Generation

e. **Produce 14 different reports** including:

Aged trail balance
Cash requirements report (i.e. "Future Aging Report")
Bank reconciliation reports
Vendor information reports
Expense distribution by GL report
Check register report
Vendor 1099 totals report

stuff to add

match features per maddenco web site.

. . . . . . and more

General Ledger

➢ **This module interfaces with all aspects of the system and has the ability to:**

    a. **Automatically enter proper journal entries** at the command of the site director.

    b. **Retain up to two years** of account data on-line

    c. **Allow each account number** to appear on up to 10 different statement formats.

    d. **Allow for flexible account number schemes** allowing for great variation in formats and company personalizations.

    e. **Define proper budget amounts** on an account-by-account basis

    f. **Post to prior "closed out" periods**

    g. **Leave one period "open"** while you make entries for another

    h. **Define any month for year end**

    i. **Establish "recurring " transactions** to be implemented on a pre-defined cycle at the user's discretion

    j. **Produce numerous special account reports**

    k. **Features that make this module ideal** for the needs of even the largest multi-location company

stuff to add

    match features per maddenco web site.

. . . and more

Purchase Order

➢ **This module interfaces with Accounts Payable and Order Entry modules and allows for special features, such as the ability to:**

a. **Automatically update inventory** and Accounts Payable as goods are received

b. **Automatically tracks a "history file"** to provide statistical information on purchase cost and vendor movement

c. **Automatically track each "deal"** from your major supplier to allow for the proper code entries on the PO document to give you the best discount in effect at that time. This is particularly important if you deal with companies that issue "marketing bulletins" allowing for purchases based on some certain volume limits or other goals.

d. **"Correct" the pricing on an item after it has already been received** into inventory

   This correction will adjust the inventory value in the inventory file, "Cost of goods sold" in Accounts Receivable for all of these items sold since the error was made (to correct the profit calculation for the period), and the proper Accounts Payable records.

. . . and more

Human Resources and Payroll

> **This module has features usually found only on those systems designed for very large companies. It has the ability to:**

a. **Track detailed** personal and statistical data on each employee

b. **Automatically generate** qualifying holiday and salaried transaction entries

c. **Automatically set up deductions** from employees paycheck for amounts owed in the accounts receivable system

d. **Handle multiple pay periods** at the same time

e. **Allow for up to 12 deduction fields** per employee with special consideration of "401K plan", "cafeteria plan" and "garnishment" processing procedures - also employee contribution and matching plans

f. **Automate the input of the time card** data by a time clock interface directly on the system with the use of a terminal for employee sign in/out

g. **Allow for a complete audit trail** for any changes made to the employee customer record - recording the "old" value, "new" value, date and time of the change, terminal name where the change was made

h. **Allow for the tracking of ALL data** on each check (called check register data file) for as many months as desired

i. **Allow for the development of all required tax forms** in a format that resembles them and with all data fields calculated, including the "number of employees per month", etc.

j. **Allow for the calculation of "overtime bonus"** on all commissions and bonuses as required by Federal Statute

k. **Numerous reports** to document each aspect of the process

l. **Allow for "Electronic" transfer of data** to taxing authority.

. . . and more